

**HENRY BROS. CO. (H.B.Co) / HENRY BROS. CONSTRUCTION MANAGEMENT SERVICES, L.L.C. (H.B.C.M., L.L.C.) SUBCONTRACTOR/PRIME CONTRACTOR SAFETY & HEALTH REQUIREMENTS/SITE RULES**

It is H.B.Co/H.B.C.M., L.L.C.'s policy to contractor have the owner contract with subcontractor/prime contractors that will place an emphasis on safety. It is a contractual requirement that H.B.Co/H.B.C.M., L.L.C. subcontractor/prime contractors comply with all minimum OSHA standards and H.B.Co./H.B.C.M., L.L.C. safety & health/site rules regulations and requirements.

All subcontractor/prime contractors and employees on the project can achieve our goal of an incident free job site through a cooperative effort. Prime contractors/subcontractors will comply and will be solely responsible for ensuring that all subcontractors of all tiers comply with all safety rules and regulations promulgated by OSHA and any other local, state or federal governmental body having jurisdiction there over. Prime contractors/subcontractors will be responsible for protection and safety methods and means, for required safety reports and records, for daily inspection of the work area and its employees' safety equipment and for instruction of its employees on safety and health regulated by minimum OSHA standards. Enforcement and compliance with any minimum OSHA standard is the ultimate responsibility of each subcontractor/prime contractor.

The most applicable safety & health regulations and requirements governing the work will apply.

The following minimum rules / requirements may be expanded at the discretion of H.B.Co./H.B.C.M., L.L.C.. Failure to follow the rules / requirements may result in disciplinary action including removal from the project.

1. For the purpose of coordination with other trades, subcontractor/prime contractor and its sub-tier subcontractors, will be required to forward to H.B.Co./H.B.C.M., L.L.C. a copy of their company's site specific safety & health program, MSDS's prior to mobilizing on the project.
2. Subcontractor/prime contractors must have an assigned competent project safety representative on the project. Please advise H.B.Co./H.B.C.M., L.L.C. of your designee.
3. Subcontractor/prime contractors must immediately report in writing all work related incidents/accidents, injuries, or illnesses to H.B.Co./H.B.C.M., L.L.C. immediately. All injuries, illnesses, or any accident involving a third party or a member of the general public must be reported to H.B.Co./H.B.C.M., L.L.C. immediately.
4. Accident investigation reports for all subcontractor/prime contractor accidents, injuries and work related illnesses should be forwarded to H.B.Co./H.B.C.M., L.L.C. within 8 hours of the occurrence.
5. Signed copies of subcontractor/prime contractor's weekly safety meeting reports must be submitted to H.B.Co./H.B.C.M., L.L.C. within 24 hours of each meeting. Subcontractor/prime contractor representatives must participate in any site-specific safety related activities requested by H.B.Co./H.B.C.M., L.L.C..
6. Subcontractor/prime contractors must promptly correct any unsafe work activities / job hazards.

Understood & Accepted \_\_\_\_\_

## **SITE RULES**

The following site rules are minimum project requirements, which may be expanded at the discretion of Henry Bros. Co. (H.B.Co.)/Henry Bros. Construction Management Services, L.L.C. (H.B.C.M., L.L.C.). Failure to follow may result in disciplinary action including removal from the project.

1. All injuries and unsafe acts, conditions, and near misses must be reported immediately to H.B.Co./H.B.C.M., L.L.C..
- 2a. Non-compliance with project safety regulations may be grounds for contractor dismissal and/or employee(s) being forbidden entry onto the project. H.B.Co. decision will be final (H.B.Co. projects).
- 2b. Non-compliance with project safety regulations will be reported to the owner for further action. Owner decision on corrective action required will be final (H.B.C.M., L.L.C. projects).
3. All OSHA, governmental, and site-specific regulations must be followed.
4. Hard hats are to be worn at all times.
5. No electronic audible musical devices are allowed on site.
6. Observe no smoking per rules and regulations per the State of Illinois.
7. Daily cleanup of your debris and materials is required. A clean job is a safe job.
8. Appropriate clothing should be worn including shirts and long work type pants, and work boots. Gym shoes, dress shoes, or sandal shoes are not allowed.
9. No employees are allowed to work while under the influence of alcohol or drugs.
10. Be aware of the public. Report any potential liability exposures or unsafe work areas to H.B.Co./H.B.C.M., L.L.C..
11. Keep clear of moving equipment and vehicles and be aware of your surroundings.
12. Motorized vehicles should always be operated at 10 mph or less as conditions permit.
13. Only authorized and properly trained employees should operate machinery, equipment, tools, or vehicles.
14. Check hand and power tools everyday to see that they are maintained in good condition and repair.
15. Guardrails, barriers, enclosures, or other safety precautions removed or damaged by this subcontractor/prime contractor will be immediately replaced to the satisfaction of H.B.Co./H.B.C.M., L.L.C..

Understood & Accepted \_\_\_\_\_

16. Immediately report to the H.B.Co./H.B.C.M., L.L.C. jobsite superintendent any unsafe areas or conditions requiring action.
17. Subcontractor/prime contractors are not allowed to use H.B.Co./H.B.C.M., L.L.C. tools, equipment, scaffolding, planking, ladders, materials, etc., regardless of any authority given by any H.B.Co./H.B.C.M., L.L.C. employee.

Understood & Accepted \_\_\_\_\_

**SUBCONTRACTOR/PRIME CONTRACTOR  
SAFETY & HEALTH/SITE RULES  
REQUIREMENTS ACKNOWLEDGMENT**

This is to acknowledge that I represent my company and received a copy of H.B.Co./H.B.C.M., L.L.C. Subcontractor/Prime Contractor Site Rules and Safety & Health Requirements. My company has read its contents and is aware of H.B.Co./H.B.C.M., L.L.C. project rules and requirements. My company hereby agrees to follow all rules, requirements, and regulations of my job.

PRINT FULL NAME \_\_\_\_\_

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

CRAFT \_\_\_\_\_

SUBCONTRACTOR/PRIME CONTRACTOR \_\_\_\_\_

YOUR JOBSITE COMPETENT PERSON IS: \_\_\_\_\_

H.B.Co./H.B.C.M., L.L.C. REPRESENTATIVE: \_\_\_\_\_

Understood & Accepted \_\_\_\_\_